

CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NOS. 1 & 4
8390 E. Crescent Parkway, Suite 300
Greenwood Village, CO 80111
Phone: 303-779-5710

www.castlepinescommercialmds.org

NOTICE OF JOINT REGULAR MEETING AND AGENDA

DATE: Monday, November 7, 2022
TIME: 2:15 p.m.
LOCATION: via Zoom

You can attend the meetings in any of the following ways:

URL:

<https://us06web.zoom.us/j/88586191682?pwd=QnF3SDlvYllzc3BWNDNRVXpJeWdudz09>

Dial in: 1-720-707-2699 **Meeting ID:** 885 8619 1682 **Passcode:** 523854

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim O'Connor	President	May 2023
Vacant	Secretary	May 2023
Dustin Anderson	Treasurer	May 2025
Vacant	Assistant Secretary	May 2025
Vacant	Assistant Secretary	May 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Consider adoption of the Joint 2023 Annual Administrative Resolution (enclosed).
 - 1. Confirm 2023 meeting dates and time: July 3rd and November 6th at 2:15 p.m.
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notices).
- G. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosed).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the March 22, March 25, and April 12, 2022 meetings (enclosed).
- B. Review and ratify 2021 Annual Reports (enclosed).
- C. Review and consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosed).
- D. Consider adoption of Joint Resolution Designating Meeting Notice Posting Location (enclosed).

III. FINANCIAL MATTERS

- A. Review and consider acceptance of September 30, 2022 Unaudited Financial Statements and Schedule of Cash Position (enclosed).
- B. Review and consider ratification of Claims from April 1, 2022 to November 3, 2022 (District No. 4) (enclosed).
- C. Conduct public hearings to consider amendment of the 2022 Budgets. If necessary, consider adoption of Resolution to Amend the 2022 Budgets.
- D. Conduct public hearings on the proposed 2023 Budgets and consider adoption of Resolutions to Adopt the 2023 Budgets and Appropriate Sums of Money (enclosed).
- E. Appointment of Board member to sign the DLG70 Certifications of Tax Levies.
- F. Ratify 2021 Audit (District No. 1) and 2021 Audit Exemption (District No. 4) (enclosed).

- G. Discuss statutory requirements for an audit for District No. 4. Consider appointment of District Accountant or engagement of outside accountant to prepare Application for Exemption from Audit for 2022.
- H. Consider approval of the engagement letter with Dazzio & Associates, PC to prepare the 2022 Audit (District No. 1) (enclosed).
- I. Other.

IV. LEGAL MATTERS

- A. Consider adoption of Resolutions Calling Regular Elections for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of mail ballot elections (enclosed). Self-Nomination and Acceptance Forms are due by February 25, 2023. Discuss need for ballot issues and/or questions.
- B. Consider ratification of April 13, 2022, Amended Special Disclosure of Costs for Legal Services in Connection with Series 2022 Loan from White Bear Ankele Tanaka & Waldron, P.C. (District No. 4) (enclosed).
- C. Review 2022 Legislative Memorandum (enclosed).
- D. Discussion regarding Possible Dissolution of Castle Pines Commercial Metropolitan District No. 1.
- E. Other.

V. OTHER BUSINESS

- A. Discuss Board vacancies.
- B. Other.

VI. ADJOURNMENT

There are no more regular meetings scheduled for 2022.