

**CASTLE PINES COMMERCIAL METROPOLITAN  
DISTRICT NO. 4**

8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710

**NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Monday, July 8, 2024

**TIME:** 2:30 p.m.

**LOCATION:** via Zoom

**ACCESS:** To attend via Zoom Videoconference, use the below link:

<https://us06web.zoom.us/j/85252276609?pwd=jR5h1aiYRrSKQogYmextJTRIKmKD7QI.1>

Meeting ID: 852 5227 6609

Passcode: 119429

To attend via telephone, dial 720-707-2699

**Board of Directors**

Tim O'Connor  
Dustin Anderson  
Vacant  
Vacant  
Vacant

**Office**

President  
Treasurer  
Secretary  
Assistant Secretary  
Assistant Secretary

**Term Expires**

May, 2027  
May, 2025  
May, 2027  
May, 2025  
May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

**II. CONSENT AGENDA**

- A. Review and consider approval of minutes from the November 6, 2023 Budget Hearing, November 6, 2023 annual meeting and May 6, 2024 special meeting (enclosures).

**III. FINANCIAL MATTERS**

- A. Review and ratify approval of previous claims (enclosure).
- B. Review and consider acceptance of December 31, 2023 Unaudited Financial Statements (enclosure).

**IV. LEGAL MATTERS**

- A. Consider approval of Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Coordinator (enclosure).
- B. Review Legislative Memorandum (enclosure).
- C. Consider adoption of Resolution Adopting a Procurement Policy (enclosure).

**V. MANAGER MATTERS**

- A. Discuss statutorily required documents posted on website and consider remediation services.

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

**The next regular meeting is scheduled for November 4, 2024 at 2:30 p.m.**