

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4  
ANNUAL REPORT  
TO  
TOWN OF CASTLE ROCK  
FOR THE PERIOD ENDING DECEMBER 31, 2022**

Pursuant to §32-1-207(3)(c), C.R.S. and Section VI of the Amended and Restated Consolidated Service Plan for Castle Pines Commercial Metropolitan District No. 4 (the “**District**”) dated January 6, 2015, the District is required to submit an annual report to the Town of Castle Rock (the “**Town**”) reflecting activity and financial events through the preceding December 31<sup>st</sup>, and shall include information required by Section 11.02.040 of the Town Code.

For the year ending December 31, 2022 (the “**Report Year**”), the District makes the following report:

**11.02.040 Required Annual Report**

**1. A narrative summary of the progress of the District in implementing its Service Plan in the Report Year:**

The District continues to provide snow removal and landscaping services for the public improvements within the boundaries of the District.

**2. Except when an exemption from audit has been granted under the Local Government Audit Law, the audited financial statements of the District, including a statement of financial condition (i.e. balance sheet) as of December 31<sup>st</sup> of the Report Year and a statement of operations (i.e. revenues and expenditures) for the Report Year:**

The 2022 Audit will be provided upon completion as a supplement to this report.

**3. Unless disclosed within a separate schedule to the financial statements, a summary of the capital expenditures incurred by the District in development of public facilities in the Report Year, as well as any capital improvements or projects proposed to be undertaken in the five (5) years following the Report Year:**

There were \$-0- in capital expenditures incurred by the District in development of public facilities in the Report Year. The District budgeted \$-0- in capital expenditures for 2023 and does not anticipate any expenditures for capital improvements in the next five years.

**4. Unless disclosed within a separate schedule to the financial statements, a summary of the financial obligations of the District at the end of the Report Year, including (i) the amount of outstanding indebtedness, (ii) the amount and terms of any new District indebtedness or long-term obligations issues in the Report Year, (iii) the amount of payment or retirement of existing indebtedness of the District in the Report Year, (iv) the total assessed valuation of all taxable properties within the District as of January**

**1 of the Report Year, and (v) the current mill levy of the District pledged to Debt retirement in the Report Year:**

- i. \$4,545,000 –Limited Tax General Obligation Refunding Loan, Series 2022.
- ii. \$4,545,000 – Series 2022, 20-year loan. 3.62% interest rate.
- iii. \$140,000 principal paid in 2022 for Series 2022 Loan. Castle Pines Commercial Metropolitan District No. 1 - \$5,240,000 Series 2015 Bonds refunded in 2022.
- iv. See attached **Exhibit A**.
- v. See attached **Exhibit B**.

**5. The District’s budget for the calendar year in which the annual report is submitted:**

A copy of the District’s 2023 budget is attached hereto as **Exhibit B**.

**6. A summary of residential and commercial development which has occurred within the District for the Report Year:**

There was no residential or commercial development within the District during the Report Year.

**7. A summary of all fees, charges, and assessments imposed by the District as of January 1 of the Report Year:**

There were no fees, charges, or assessments imposed by the District as of January 1 of the Report Year.

**8. Certification of the Board that no action, event, or condition enumerated in Section 11.02.060 if this Chapter has occurred in the Report Year:**

No action, event, or condition enumerated in Section 11.02.060 has occurred in the report Year.

**9. The name, business address and telephone number of each member of the Board and its chief administrative officer and general counsel, together with the date, place, and time of the regular meetings for the Board:**

See **Exhibit C** attached.

**§32-1-207(3), C.R.S. Statutory Requirements**

**1. Boundary changes made.**

There were no boundary changes made during the Report Year.

**2. Intergovernmental Agreements entered into or terminated with other governmental entities.**

The District did not enter into or terminate any intergovernmental agreements in the Report Year.

**3. Access information to obtain a copy of rules and regulations adopted by the board.**

As of December 31, 2022, the District had not adopted any rules and regulations.

**4. A summary of litigation involving public improvements owned by the District.**

To our actual knowledge, based on review of the court records in Douglas County, Colorado and the Public Access to Court Electronic Records (PACER), there is no litigation involving the District's public improvements as of December 31, 2022.

**5. The status of the construction of public improvements by the District.**

The District did not construct any facilities or improvements during 2022.

**6. A list of facilities or improvements constructed by the District that were conveyed or dedicated to the county or municipality.**

The District did not construct any facilities or improvements dedicated to or accepted by the Town in 2022.

**7. The final assessed valuation of the District as of December 31<sup>st</sup> of the reporting year.**

The District's final assessed valuation is attached hereto as **Exhibit A**.

**8. A copy of the current year's budget.**

A copy of the 2023 Budget is attached hereto as **Exhibit B**.

**9. A copy of the audited financial statements, if required by the "Colorado Local Government Audit Law", part 6 of article 1 of title 29, or the application for exemption from audit, as applicable.**

The 2022 Audit will be provided as a supplement to this report upon completion.

**10. Notice of any uncured defaults existing for more than ninety (90) days under any debt instrument of the District.**

To our actual knowledge, the District did not receive notice of any uncured defaults existing for more than ninety (90) days under any Debt instrument of the District.

**11. Any inability of the District to pay its obligations as they come due under any obligation which continues beyond a ninety (90) day period.**

To our actual knowledge, there was not any inability of the District to pay its obligations as they came due under any obligation which continued beyond a ninety (90) day period.

**EXHIBIT A**

(Final Assessed Valuation)

# CERTIFICATION OF VALUATION BY DOUGLAS COUNTY ASSESSOR

Name of Jurisdiction: **4300 - Castle Pines Comm Metro District 4**

IN DOUGLAS COUNTY ON 11/18/2022

New Entity: No

<b>USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ONLY</b>
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IN ACCORDANCE WITH 39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THE TOTAL VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2022 IN DOUGLAS COUNTY, COLORADO

1. PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$8,512,390
2. CURRENT YEAR'S GROSS TOTAL TAXABLE ASSESSED VALUATION: *	\$7,922,450
3. LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4. CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$7,922,450
5. NEW CONSTRUCTION: **	\$0
6. INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
7. ANNEXATIONS/INCLUSIONS:	\$0
8. PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
9. NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND ( 29-1-301(1)(b) C.R.S.):	\$0
10. TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11. TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$0.00

\* This value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b), Colo.

\*\* New construction is defined as: Taxable real property structures and the personal property connected with the structure.

# Jurisdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the values to be treated as growth in the limit calculation.

## Jurisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit calculation.

<b>USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY</b>
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IN ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. THE ASSESSOR CERTIFIES THE TOTAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2022 IN DOUGLAS COUNTY, COLORADO ON AUGUST 25, 2022

1. CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$26,077,649
ADDITIONS TO TAXABLE REAL PROPERTY:	
2. CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$0
3. ANNEXATIONS/INCLUSIONS:	\$0
4. INCREASED MINING PRODUCTION: %	\$0
5. PREVIOUSLY EXEMPT PROPERTY:	\$0
6. OIL OR GAS PRODUCTION FROM A NEW WELL:	\$0
7. TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted property.)	
DELETIONS FROM TAXABLE REAL PROPERTY:	
8. DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	\$0
9. DISCONNECTIONS/EXCLUSION:	\$0
10. PREVIOUSLY TAXABLE PROPERTY:	\$0

@ This includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property.

! Construction is defined as newly constructed taxable real property structures.

% Includes production from new mines and increases in production of existing producing mines.

IN ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES TO SCHOOL DISTRICTS : 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:----->	\$0
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**NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2022**

IN ACCORDANCE WITH 39-5-128(1.5)C.R.S. THE ASSESSOR PROVIDES: HB21-1312 ASSESSED VALUE OF EXEMPT BUSINESS PERSONAL PROPERTY (ESTIMATED): **	\$5,152
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\*\* The tax revenue lost due to this exempted value will be reimbursed to the tax entity by the County Treasurer in accordance with 39-3-119 f(3). C.R.S.

**EXHIBIT B**

(2023 Budget)

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**ANNUAL BUDGET**  
**FOR THE YEAR ENDING DECEMBER 31, 2023**



**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4  
SUMMARY  
2023 BUDGET  
WITH 2021 ACTUAL AND 2022 ESTIMATED  
For the Years Ended and Ending December 31,**

1/20/23

	ACTUAL 2021	ESTIMATED 2022	BUDGET 2023
BEGINNING FUND BALANCES	\$ (6,750)	\$ (6,918)	\$ 167,379
REVENUE			
Interest income	666	1,950	3,417
Other revenue	-	-	-
Property taxes	298,101	293,093	200,470
Specific ownership tax	28,841	23,433	18,042
Loan proceeds	-	4,545,000	-
Transfers from District No. 3	-	-	116,972
Transfers from District No. 1	-	34	-
Developer advance	135,200	22,900	-
Total revenue	<u>462,808</u>	<u>4,886,410</u>	<u>338,901</u>
TRANSFERS IN	-	5,189	-
Total funds available	<u>456,058</u>	<u>4,884,681</u>	<u>506,280</u>
EXPENDITURES			
General Fund	229,807	79,687	96,500
Debt Service Fund	233,169	4,637,616	252,000
Total expenditures	<u>462,976</u>	<u>4,717,303</u>	<u>348,500</u>
Total expenditures and transfers out requiring appropriation	<u>462,976</u>	<u>4,717,303</u>	<u>348,500</u>
ENDING FUND BALANCES	<u>\$ (6,918)</u>	<u>\$ 167,379</u>	<u>\$ 157,780</u>
EMERGENCY RESERVE	<u>\$ 2,900</u>	<u>\$ 2,800</u>	<u>\$ 2,700</u>
TOTAL RESERVE	<u>\$ 2,900</u>	<u>\$ 2,800</u>	<u>\$ 2,700</u>

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**PROPERTY TAX SUMMARY INFORMATION**  
**2023 BUDGET**  
**WITH 2021 ACTUAL AND 2022 ESTIMATED**  
**For the Years Ended and Ending December 31,**

1/20/23

	ACTUAL 2021	ESTIMATED 2022	BUDGET 2023
<b>ASSESSED VALUATION</b>			
Commercial	\$ 8,052,880	\$ 8,039,190	\$ 7,427,830
State assessed	-	-	-
Vacant land	169,790	134,660	134,660
Personal property	400,420	338,510	359,930
Natural resources	30	30	30
Certified Assessed Value	<u>\$ 8,623,120</u>	<u>\$ 8,512,390</u>	<u>\$ 7,922,450</u>
<b>MILL LEVY</b>			
General	10.000	10.000	10.000
Debt Service	24.681	24.410	15.304
Total mill levy	<u>34.681</u>	<u>34.410</u>	<u>25.304</u>
<b>PROPERTY TAXES</b>			
General	\$ 86,231	\$ 85,124	\$ 79,225
Debt Service	212,827	207,787	121,245
Levied property taxes	299,058	292,912	200,470
Adjustments to actual/rounding	(491)	-	-
Refunds and abatements	(466)	180	-
Budgeted property taxes	<u>\$ 298,101</u>	<u>\$ 293,092</u>	<u>\$ 200,470</u>
<b>ASSESSED VALUATION</b>			
Certified Assessed Value	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<b>MILL LEVY</b>			
Debt Service	0.000	0.000	15.304
Total mill levy	<u>0.000</u>	<u>0.000</u>	<u>15.304</u>
<b>BUDGETED PROPERTY TAXES</b>			
General	\$ 85,955	\$ 85,177	\$ 79,225
Debt Service	212,146	207,916	121,245
Budgeted property taxes	<u>\$ 298,101</u>	<u>\$ 293,092</u>	<u>\$ 200,470</u>

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**GENERAL FUND**  
**2023 BUDGET**  
**WITH 2021 ACTUAL AND 2022 ESTIMATED**  
**For the Years Ended and Ending December 31,**

1/20/23

	ACTUAL 2021	ESTIMATED 2022	BUDGET 2023
BEGINNING FUND BALANCE	\$ (6,750)	\$ (6,918)	\$ 29,032
REVENUE			
Interest income	168	750	552
Developer advance	135,200	22,900	-
Property taxes	85,955	85,177	79,225
Specific ownership tax	8,316	6,810	7,130
Total revenue	<u>229,639</u>	<u>115,637</u>	<u>86,907</u>
Total funds available	<u>222,889</u>	<u>108,719</u>	<u>115,939</u>
EXPENDITURES			
General and administrative			
Accounting	22,456	15,300	20,000
Auditing	4,000	4,200	4,500
Contingency	-	-	2,212
County Treasurer's fee	1,292	1,277	1,188
District management	22,628	17,000	20,000
Dues and licenses	773	563	1,100
Election expense	-	1,689	2,000
Insurance and bonds	6,220	5,969	7,500
Landscaping	3,294	7,500	10,000
Legal services	166,947	18,000	25,000
Miscellaneous	117	-	-
Engineering	2,080	-	-
Snow removal	-	3,000	3,000
Total expenditures	<u>229,807</u>	<u>74,498</u>	<u>96,500</u>
TRANSFERS OUT			
Transfers to other fund	-	5,189	-
Total expenditures and transfers out requiring appropriation	<u>229,807</u>	<u>79,687</u>	<u>96,500</u>
ENDING FUND BALANCE	<u>\$ (6,918)</u>	<u>\$ 29,032</u>	<u>\$ 19,439</u>
EMERGENCY RESERVE	<u>\$ 2,900</u>	<u>\$ 2,800</u>	<u>\$ 2,700</u>
TOTAL RESERVE	<u>\$ 2,900</u>	<u>\$ 2,800</u>	<u>\$ 2,700</u>

No assurance provided. See summary of significant assumptions.

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**DEBT SERVICE FUND**  
**2023 BUDGET**  
**WITH 2021 ACTUAL AND 2022 ESTIMATED**  
**For the Years Ended and Ending December 31,**

1/20/23

	ACTUAL 2021	ESTIMATED 2022	BUDGET 2023
BEGINNING FUND BALANCE	\$ -	\$ -	\$ 138,347
REVENUE			
Interest income	498	1,200	2,865
Other revenue	-	-	-
Property taxes	212,146	207,916	121,245
Specific ownership tax	20,525	16,623	10,912
Loan proceeds	-	4,545,000	-
Transfers from District No. 3	-	-	116,972
Transfers from District No. 1	-	34	-
Total revenue	233,169	4,770,773	251,994
TRANSFERS IN			
Transfers from other funds	-	5,189	-
Total funds available	233,169	4,775,962	390,341
EXPENDITURES			
Debt Service			
Contingency	-	-	3,720
County Treasurer's fee	3,189	3,119	1,819
Trustee fees	-	-	2,000
Bond interest	-	100,546	159,461
Bond principal	-	140,000	85,000
Loan issue costs	-	182,250	-
Transfer to CPCMD #1	229,980	4,211,701	-
Total expenditures	233,169	4,637,616	252,000
Total expenditures and transfers out requiring appropriation	233,169	4,637,616	252,000
ENDING FUND BALANCE	\$ -	\$ 138,347	\$ 138,341

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4  
2023 BUDGET  
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

**Services Provided**

The District, a quasi-municipal corporation and a political subdivision of the State of Colorado, is governed pursuant to provisions of the Colorado Special District Act (Title 32, Article 1, Colorado Revised Statutes). The District was formed pursuant to an Order and Decree of the Douglas County District Court issued on March 25, 1987. Formation of the District was preceded by the approval by the Town of Castle Rock of a Consolidated Service Plan for Castle Pines Commercial Metropolitan Districts Nos. 1 – 5 in January 1987, as amended by an Amended and Restated Consolidated Service Plan for Castle Pines Commercial Metropolitan Districts Nos. 1, 3 and 4 which is expected to be dated January 6, 2015, and approved by the Town Council on the same date. The District's service area is located entirely in Douglas County, Colorado.

The District was established to provide financing for the design, acquisition, installation, construction and completion of public improvements and services, including water, sanitary sewer, storm sewer, streets and safety, parks and recreation, transportation facilities and fire protection.

The District has no employees and all administrative functions are contracted.

The District prepares its budget on the modified accrual basis of accounting in accordance with the requirements of Colorado Revised Statutes C.R.S. 29-1-105 using its best estimates as of the date of the budget hearing. These estimates are based on expected conditions and its expected course of actions. The assumptions disclosed herein are those that the District believes are significant to the budget. There will usually be differences between the budget and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

**Revenues**

**Property Taxes**

Property taxes are levied by the District's Board of Directors. The levy is based on assessed valuations determined by the County Assessor generally as of January 1 of each year. The levy is normally set by December 15 by certification to the County Commissioners to put the tax lien on the individual properties as of January 1 of the following year. The County Treasurer collects the determined taxes during the ensuing calendar year. The taxes are payable by April or, if in equal installments, at the taxpayer's election, in February and June. Delinquent taxpayers are notified in August and generally sales of the tax liens on delinquent properties are held in November or December. The County Treasurer remits the taxes collected monthly to the District.

Senate Bill 21-293 among other things, designates multi-family residential real property (defined generally, as property that is a multi-structure of four or more units) as a new subclass of residential real property. For tax collection year 2023, the assessment rate for single family residential property decreases to 6.95% from 7.15%. The rate for multifamily residential property, the newly created subclass, decreases to 6.80% from 7.15%. Agricultural and renewable energy production property decreases to 26.4% from 29.0%. Producing oil and gas remains at 87.5%. All other nonresidential property stays at 29%.

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**2023 BUDGET**  
**SUMMARY OF SIGNIFICANT ASSUMPTIONS**

**Revenues - (continued)**

**Property Taxes – (continued)**

The calculation of the taxes levied is displayed on the Property Tax Summary page of the budget using the adopted mill levy imposed by the District.

**Specific Ownership Taxes**

Specific ownership taxes are set by the State and collected by the County Treasurer, primarily on vehicle licensing within the County as a whole. The specific ownership taxes are allocated by the County Treasurer to all taxing entities within the County. The budget assumes that the District's share will be equal to approximately 9% of the property taxes collected.

**Net Investment Income**

Interest to be earned on the District's available funds has been estimated based on an average interest rate of approximately 2.0%.

**Expenditures**

**General and administrative Expenditures**

General and administrative expenditures include the estimated services necessary to maintain the District's administrative viability such as legal, management, accounting, insurance, and other administrative expenditures.

**County Treasurer's Fees**

County Treasurer's fees have been computed at 1.5% of property tax collections.

**Debt Service**

Principal and interest payments are provided based on the debt amortization schedule for the Series 2022 Refunding Loan.

**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4  
2023 BUDGET  
SUMMARY OF SIGNIFICANT ASSUMPTIONS**

**Debt and Leases**

On April 21, 2022, the District refunded District No. 1's Series 2015 Limited Tax Supported Revenue Bonds by the issuance of \$4,545,000 Tax-Exempt Refunding Loan, Series 2022. The loan bears interest at a rate of 5% and shall mature on December 1, 2042 with principal payments due December 1<sup>st</sup>. The notes are secured by and payable by ad valorem property taxes of the Taxing Districts.

The District has no operating or capital leases.

**Developer Advances**

The District has the following outstanding developer advances:

	Balance at December 31, 2021	Additions	Reductions	Balance at December 31, 2022
Developer Advance	\$ 135,200	\$ 22,900	\$ -	\$ 158,100
Developer Advance - Interest	6,159	12,426	-	18,585
Total	<u>\$ 141,359</u>	<u>\$ 35,326</u>	<u>\$ -</u>	<u>\$ 176,685</u>

	Balance at December 31, 2022	Additions	Reductions	Balance at December 31, 2023
Developer Advance	\$ 158,100	\$ -	\$ -	\$ 158,100
Developer Advance - Interest	18,585	12,648	-	31,233
Total	<u>\$ 176,685</u>	<u>\$ 12,648</u>	<u>\$ -</u>	<u>\$ 189,333</u>

**Reserves**

**Emergency Reserves**

The District had provided for an Emergency Reserve fund equal to at least 3% of the fiscal year spending, as defined under TABOR.

**This information is an integral part of the accompanying budget.**

**EXHIBIT C**

(Director Information)



**CASTLE PINES COMMERCIAL METROPOLITAN DISTRICT NO. 4**  
**8390 E. CRESCENT PARKWAY, SUITE 300**  
**GREENWOOD VILLAGE, CO 80111**  
**303-770-5710 (b) 303-779-0348 (f)**

President:	Tim O'Connor Alberta Development Partners, LLC 5750 DTC Parkway, Suite #210 Greenwood Village, CO 80111 <a href="mailto:board@castlepinescommercialmds.org">board@castlepinescommercialmds.org</a>	Term Exp.: 5/2027
Secretary	Vacant	Term Exp.: 5/2027
Treasurer	Dustin Anderson Alberta Development Partners, LLC 5750 DTC Parkway, Suite #210 Greenwood Village, CO 80111 Phone: 303-771-4004 <a href="mailto:board@castlepinescommercialmds.org">board@castlepinescommercialmds.org</a>	Term Exp.: 5/2025
Asst. Sec.	Vacant	Term Exp.: 5/2025
Asst. Sec.	Vacant	Term Exp.: 5/2025

**Chief Administrative Officer:**

Denise Denslow  
Clifton Larson Allen LLP  
8390 East Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
571303-779-5710 (b) 303-779-0348 (f)  
Email: [denise.denslow@claconnect.com](mailto:denise.denslow@claconnect.com)

**General Counsel:**

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White Bear Ankele Tanaka & Waldron, P.C.  
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303-858-1800 (b) 303-858-1801 (f)  
E-mail: [cwaldron@wbapc.com](mailto:cwaldron@wbapc.com)

**2023 meetings are held at 2:15 p.m. via teleconference on the first Monday of July and November.**