

CASTLE PINES COMMERCIAL METROPOLITAN
DISTRICT NO. 4

2001 16th Street, Suite 1700
Denver, CO 80202
Phone: 303-779-5710

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Monday, July 7, 2025

TIME: 2:30 p.m.

LOCATION: via Zoom

ACCESS: To attend via Zoom Videoconference, use the below link:

<https://us06web.zoom.us/j/83003332806?pwd=KKFU8flp4awVLRwaOz1reQHxZtV0ev.1>

Meeting ID: 830 0333 2806
Passcode: 851495

To attend via telephone, dial 720-707-2699

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Tim O'Connor	President	May, 2027
Dustin Anderson	Treasurer	May, 2029
Vacant	Secretary	May, 2027
Vacant	Assistant Secretary	May, 2029
Vacant	Assistant Secretary	May, 2029

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting, posting of meeting notice and designate 24-hour posting location.
- D. Public Comment.
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Consider appointment of officers.

President: _____
Secretary: _____

Treasurer: _____
Assistant Secretary: _____
Assistant Secretary: _____

II. CONSENT AGENDA

- A. Review and consider approval of Minutes from the November 4, 2024 Special Meeting (enclosure).
- B. Review and consider ratification of Independent Contractor Agreement with Bluebird Maintenance Company, LLC for street cleanup and portering in the amount of \$275.00/per month (enclosure).
- C. Review and consider ratification of Master Services Agreement with Streamline Software, Inc. for Compliance Basics - website services in the amount of \$960.00 (enclosure).
- D. Review and consider approval of proposal from Allyant for website remediation services in the amount of \$50.00 (enclosure).

III. FINANCIAL MATTERS

- A. Review and approve/ratify claims in the amount of \$45,274.77 (enclosure).
- B. Review and consider acceptance of December 31, 2024 Unaudited Financial Statements and March 31, 2025 Unaudited Financial Statements (enclosures).
- C. Review and consider acceptance of draft 2024 Audit. Authorize execution of management representation letter (enclosure).

IV. LEGAL MATTERS

- A. Discuss November 2025 election on waiver of 5.25% limitation per HB24B-1001.
- B. Consider adoption of Resolution Designating Meeting Notice Posting Location (enclosure).
- C. Other legal matters.

V. MANAGER MATTERS

- A. Other management matters.

VI. OTHER BUSINESS

VII. ADJOURNMENT

The next regular meeting is scheduled for November 3, 2025 at 2:30 p.m.